

ECF SCOPE at 23rd November 2007

The **majority of all new claims** can be processed via ECF. There are certain circumstances that ECF has not been required to support and some other instances where system change or further definition of market processes is required to enable full support.

The claims and business types that are not currently supported by ECF can be split into two categories as detailed below:

Business or Claim types that ECF has never been required to support

- Claims on unsigned risks
 - Please note that if a claim arises on an unsigned risk the broker is advised to:
 1. Sign the risk as an urgent submission using the delinking process¹
 2. Subsequently present the claim via ECF
 3. Use conventional methods such as e-mail, phone and fax to obtain instructions from the carriers and XCS in the event action needs to be taken on the claim immediately
- Claims Payable Abroad (CPA)
- General Average (GA) and marine salvage (where a guarantee is issued and administered by XCS)
- Letters of Credit, Loss Reserves and Outstanding Cash Advance (OCAs)
- Proportional Treaties (Treaty Scheme)
- Scheme Canada
- Bulk Settlements

Business or Claim Types Excluded from the Current Implementation of ECF

- Co-Lead Binding Authorities
- Space risks
- Claims arising from risks that are subject to vertical placements
- Certain Multiple OSND claims
- Third Party Access to ECF (including delegated lead adjusting to entities other than XCS)
- Non-cash settlements
- Existing paper claims files (Lloyd's syndicates only)

Where a broker, managing agent and XCS have agreed to implement ECF in any of the above classes of business and are not in contravention of the Repository Rules, those parties may continue to process such claims electronically.

ALL OTHER CLAIMS ARE IN-SCOPE AND CAN BE PRESENTED VIA ECF
This is a summary document. For full details please refer to the System Processes and Procedures document.

¹ http://www.marketreform.co.uk/Documents/PI_Accounting_and_Settlement/Delinking_User_Guide.pdf